

To: Councillors Tom Payne, John Andreotti, Stacey Butcher, Gareth Emanuel,
Keith Jordan, David Smith: You are summoned to attend this Parish Council meeting to transact
the following business:

Ordinary Parish Council Meeting

Wednesday 12th October 2022 at 8pm in High Wych Memorial Hall

Note: this replaces the September 13th meeting postponed upon the death of QEII

All prevailing Coronavirus regulations will be observed

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 6th October 2022

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

22.063 To receive and accept apologies for absence

22.064 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

22.065 To approve Minutes

Ordinary Parish Council Meeting, 27th July 2022

To consider suspending the Meeting for Public Comments

22.066 Chairman's Announcements

22.067 Casual vacancy: to consider any applications

22.068 Neighbourhood Police

1. Recent crime report
2. Report following July PC Meeting: Criminal behaviour patterns and electro scooters

22.069 County and District Councillors' reports: To receive reports

22.070 Planning

1. New Planning Applications received

3/22/1653/LBC	Vine Cottage, High Wych Ln: Demolish garage; erect extensions	By 14/10
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2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters
2. To note the Harlow & Gilston Garden Town Annual Review 2021/22
3. To note and consider Stanstead St Margarets Parish Council response to the Herts Draft Minerals & Waste Plan consultation (revised closing date 31st October)

22.071 Finance

1. To receive the Treasurer's Report, Accounts, Budget Performance Report, and Asset Register
2. To approve payments as per Treasurer's report, including Clerk's expenses
3. To consider impact of finance admin changes after May 2023

- 22.072 1. Highways**
1. Pavement parking issues in High Wych Lane: update
 2. Overgrown hedges: update MOG Bakers Lane hedge
 3. Road closures and works to note: TRO20562 5-9 Broadfields
- 2. Footpaths and Public Rights of Way**
1. Modification Order for footpath near Broadfields: update
 2. Footpath Broadfields to High Wych Lane: Update on ownership enquiry to Clarion Housing.
- 3. Other Parish Matters**
1. **High Wych Memorial Hall and car park:** Update on any issues
 2. **Bus shelter:** Litter bin update
 3. **Commemorative Village Sign:** update on installation
 4. **QEII Jubilee:** “Queen’s Green Canopy” (QGC) initiative: Update and site proposals
 5. To consider nominating a representative to the Sawbridgeworth Trust (4-year term)
- 22.073 1. Playing fields and buildings**
1. **Harlow Theatre Company**
 1. Update on development progress
 2. **Play area**
 1. Update new play area equipment and progress on S106 funding and PWLB loan decision.
 2. Annual RPII Report: via EHC W/C 25th July
 3. **Boundary hedge:** update on best way forward
- 2. Allotments :**
1. To receive report
 2. Water issues (per letter 28/07/22 and DS email 01/08/22): Referred to HWAA AGM
 3. The keeping of Cockerels on the allotment: update
- 22.074 Correspondence:** To note correspondence received (*for information only, unless indicated*)
- Parishioner: re allotments water (22.073.2.2)
 - Cllr Eric Buckmaster: Query whether £300 grant has been received in error
 - Parishioner: re need for more dog bins
 - Sawbridgeworth Trust: re High Wych PC representative (22.072..3.5)
- 22.075 Late items and other items for inclusion on future agendas**
1. To note items received too late for inclusion on this agenda
 2. To receive any other items for future agendas
- 22.076 Date and venue of next Parish Council Meeting: 16th November, 8pm, Allen’s Green Village Hall**

APPENDIX Agenda item 22.070.2

Planning Decision Notices (as at 5TH October, for information only)

3/22/1701/HH	23 Mabey's Walk: Garage conversion with gable end and skylight	GRANTED
3/22/1205/FUL	Sayes Park Farm: Cladding glass house with painted weatherboard	GRANTED
3/21/2997/VAR 3/21/2998/LBC	Carters Barns: Variation of Condition 2, 3/19-2224/LBC.	GRANTED
3/22/1798/PNHH	Templewood, High Wych Rd: Single storey rear extension. <i>Presumption that planning permission is not required.</i>	APPROVAL NOT NEEDED
3/22/1314/FUL	Bonneys Row, High Wych: Redevelopment of the site; remove existing dwelling and replace with new, plus landscaping.	REFUSED
3/22/1193/FUL	Fryars Farm, High Wych: Change of use agricultural to residential	REFUSED
3/22/0076/HH	Andor, Slough Road: remove conservatory. Loft conversion and new extension. REFUSED and APPEALED	APPEAL DISMISSED
3/22/1714/HH	Parkview, High Wych Ln: Remove link conservatory; replace with link extension. Add new side window and bike store.	Awaited
3/22/1617/HH 3/22/1618/LBC	Four Lanterns, High Wych Lane: Internal alterations; replace existing outbuilding	Awaited
3/22/1183/FUL	Sayes Park Farm: Change of use grain silo to Class B1	Awaited
3/22/0737/HH	Great Pennys Barn, Actons Lane, High Wych: Erect cart lodge	Unknown
3/22/0718/FUL	Land at Primrose Cottage, High Wych Rd: Change of use to provide 6 pitches for travelling community	Awaited
3/21/3035/FUL	Mountfitchet, High Wych Rd: APPEALED: Ref 22/00058/REFUSE	Awaited
3/21/1400/FUL	Sayes Park Farm: Change of use – barns to residential	Unknown
3/21/0824/FUL	Land at Leaky Cauldron Corner: Erect 4 No. 4-bed dwellings	Unknown
3/20/0633/FUL	Crumps Farm APPEALED Ref 00/00008/REFUSE	Awaited